



TWO BUNCH PALMS

EMPLOYMENT APPLICATION

PLEASE PRINT OR TYPE (Attached Resume if available)

DATE: \_\_\_\_\_

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, color, religion, national origin, ancestry, citizenship status, creed, medical condition, sex, sexual orientation, gender identity, physical or mental disability, pregnancy, marital status or any other protected classification.

BACKGROUND INFORMATION

Full Name \_\_\_\_\_ LAST FIRST MIDDLE

Address \_\_\_\_\_ STREET & NO. CITY STATE ZIP

Email Address \_\_\_\_\_

Telephone Nos. \_\_\_\_\_ AREA CODE NUMBER DAYTIME AREA CODE NUMBER EVENING

Are you over 18 years of age? Yes [ ] No [ ]

Can you, after employment, submit verification of your legal right to work in the United States? Yes [ ] No [ ]

POSITION DESIRED

Type of Position Desired \_\_\_\_\_ Date Available \_\_\_\_\_ Wage or Salary Desired \$ \_\_\_\_\_

Type of Work Desired: [ ] Regular Full-Time [ ] Regular Part-Time [ ] Temporary [ ] Summer

Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation? Yes [ ] No [ ]

If no, describe the essential functions that cannot be performed. \_\_\_\_\_

How did you learn about this opening? [ ] Advertisement [ ] Friend [ ] Employment Agency [ ] Relative [ ] Walk In [ ] Other \_\_\_\_\_

Have you worked for or applied for employment with Two Bunch Palms before? If yes, when? \_\_\_\_\_



TWO BUNCH PALMS

## EMPLOYMENT APPLICATION

### EMPLOYMENT AVAILABILITY

#### Days/hours available to work

<input type="checkbox"/> I have no preference.	<input type="checkbox"/> Mon.	<input type="checkbox"/> Tues.	<input type="checkbox"/> Wed.	<input type="checkbox"/> Thurs.	<input type="checkbox"/> Fri.	<input type="checkbox"/> Sat.	<input type="checkbox"/> Sun.
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### EDUCATIONAL BACKGROUND

LEVEL	NAME AND LOCATION OF INSTITUTION	COURSE OF STUDY	NO. OF YEARS COMPLETED	DID YOU GRADUATE?	DEGREE OR DIPLOMA RECEIVED
<i>High School</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Undergraduate</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Graduate</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Post-Graduate</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Other:</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>Other:</i>				<input type="checkbox"/> Yes <input type="checkbox"/> No	

FOREIGN LANGUAGES IN WHICH YOU ARE FLUENT: 1. \_\_\_\_\_ READ WRITE SPEAK

2. \_\_\_\_\_ READ WRITE SPEAK



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## EMPLOYMENT APPLICATION

### SPECIAL SKILLS AND QUALIFICATIONS

Summarize any special job-related skills or qualifications that you possess (do not include any information that would reveal sex, race, religion, national origin, age, ancestry, marital status, disability, or any other protected status):

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(If Additional Space Is Required, Please Use Back Of Application.)

### REFERENCES

Please list three persons whom we can contact, and who are able to evaluate your job knowledge and ability.  
May we contact your present employer? Yes  No

NAME	ADDRESS AND TELEPHONE NUMBER	BUSINESS	YEARS ACQUAINTED
1.			
2.			
3.			
4.			

### EMPLOYMENT HISTORY

May we contact your present employer? Yes  No

Most Recent Employer	Address
Date Started:	City, State, Zip Code
Date of Separation:	Telephone #:



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**EMPLOYMENT APPLICATION**

Name and Title of Supervisor	Reason for Leaving
Description of Duties	

Previous Employer	Address
Date Started:	City, State, Zip Code:
Date of Separation:	Telephone #:
Name and Title of Supervisor	Reason for Leaving
Description of Duties	

Previous Employer	Address
Date Started:	City, State, Zip Code:
Date of Separation:	Telephone #:
Name and Title of Supervisor	Reason for Leaving
Description of Duties	

Previous Employer	Address
Date Started:	City, State, Zip Code
Date of Separation:	Telephone #:
Name and Title of Supervisor	Reason for Leaving



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## EMPLOYMENT APPLICATION

Description of Duties

### **APPLICANT'S STATEMENT** *(READ CAREFULLY BEFORE SIGNING)*

1. I certify that the information given by me in this Application is true and correct. I understand and agree that if I provide any false or misleading information on this Application or in my pre-employment interviews, it may result in the revocation of any offer of employment or the immediate termination of my employment with JRNL, LLC. ("Company"), regardless of when it is discovered.
2. I understand that any offer of employment is contingent upon my providing proof of identity and eligibility to work in the United States.
3. I hereby authorize my prior employers, all educational institutions that I have attended, and all individuals whom I have listed as references herein, to supply to Company and its agents or designees, any and all information that they may have regarding my past employment, education, experience, and qualifications.
4. I understand and agree that, if I become employed by Company, I will be employed on an "at-will" basis. This means that my employment may be terminated by either Company or me at any time, with or without cause, and with or without advance notice. I further understand and agree that the Company may demote or discipline me, or take other actions with respect to my employment, in its sole discretion, with or without cause, and with or without advance notice. I also understand that no person, other than the CEO of Company, has the authority to modify the terms of my at-will employment, and that any such modification will not be binding unless it is in writing and signed by the President. No one has made any promises or commitments to me contrary to the foregoing.
5. I acknowledge that I have read the statements listed above, that I understand them, and that they will become a part of the terms and conditions of my employment if I am offered a position with Company. I understand and agree that the terms of this Applicant's Statement cannot be changed or revoked by any employee of Company, except in a written agreement signed by the CEO.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date